



Unlimited Office 365 training for you and your staff for one low price

CPA Crossings' Office 365 Passport is an all you can take pass for all of their Office 365 webinars. From learning the basics of Office 365 to mastering the individual applications such as Excel and OneNote, their webinars will help you and your staff become experts.

Passport holders can attend more than 50 webinars for one low price!

Membership Pricing

Individual Passport

- Attend any Office 365 webinars
- \$695 per year

Group Passports

(Call to discuss your needs)

- Unlimited attendance for Office 365 webinars for an organization's entire staff
- Also includes a two hour Office 365 deployment strategy meeting online
- Up to 10 people - \$4,750 per year
- Up to 30 people - \$9,750 per year

Topics Included:

- Office 365 deployment planning
- Office 365 administration
- OneDrive for Business
- SharePoint Online
- Outlook
- Excel
- Power BI
- OneNote
- Word
- PowerPoint
- and many more!

OFFICE 365 WEBINAR CURRICULUM

In order to be a one stop Office 365 resource for you and your staff, CPA Crossings has designed a webinar curriculum that will offer a comprehensive series of courses to help address every aspect of deploying Office 365, from strategy, to implementation, to administration. Courses marked with an asterisk (*) are coming in 2018.



Office 365 Orientation

- Office 365 - What You Need to Know Before You Subscribe
- Office 365 Ecosystem - How to Start Using Your Subscription
- Office 365 - Software Applications Lightning Round Review
- Office 365 - Ready, Set, Go - Developing Your Strategy

Office 365 Administration

- Understanding the Security & Compliance App*
- Office 365 Administration - Part 1*
- Office 365 Administration - Part 2*
- Managing Mobile Devices through Office 365*

Microsoft Power BI

- Advanced Data Analytics with Power Pivot
- Introduction to Data Analytics and Microsoft Power BI Tools
- Get Started with the Right Data
- Introduction to Data Analysis in Excel
- Improve Data Analysis with DAX Measures
- Power Pivot for Advanced Data Analysis
- Fundamentals of Power Query
- Fundamentals of the Power BI Desktop App
- Fundamentals of the Power BI Dashboards

Collaboration

- OneDrive Cloud Storage - What It Is and How to Use It
- OneDrive - File Sharing and Collaboration in the Cloud
- Office 365 Planner App Fundamentals*
- Using Skype for Better Communications via Online Meetings
- Office 365 SharePoint - What It Is and How to Use It
- Office 365 SharePoint - Site Administration and Security
- Creating Client Portals with Office 365 SharePoint Online
- Office 365 Sway App Fundamentals*

Personal Productivity

- Office 365 - Take Your Office on the Road with Mobile Apps
- Mastering the Office 365 Calendar App
- Office 365 Delve App Fundamentals*
- Mastering the Office 365 Mail App
- Office 365 Newsfeed App Fundamentals*
- OneNote - Mastering Organization of Your Notes & Correspondence
- Mastering the Office 365 People App
- PowerPoint Fundamentals - How to Create Engaging Presentations
- PowerPoint Advanced - Take Presentations from Good to Great
- Mastering the Office 365 Tasks App
- Word - Learn the Fundamentals
- Word - To the Next Level with Advanced Features

Excel

- The Fundamentals of Building Great Spreadsheets
- Designing Your Spreadsheets for Maximum Efficiency
- Format Your Spreadsheets for Maximum Impact
- Two Must Know Features: Defined Names & Tables
- Working with Text, Date & Time Functions & Formulas
- Building Powerful Lookup & Reference Formulas
- Advanced Financial and Statistical Calculations
- Advanced Spreadsheet Troubleshooting Techniques
- Auditing Your Spreadsheets for Maximum Accuracy
- Using Pivot Tables for Data Analysis
- Using Charts for a Non-Financial Audience
- Create KPI Dashboards for Maximum Impact
- Best Practices Before Final Save

Other

- Office 365 Video App Fundamentals*
- Office 365 Yammer App Fundamentals*